



Field Trip Planning Guide

For the complete field trip planning
guide:

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Field Trip Planning Guide

Planning List		
	1. Decide which places you want to visit. List these:	
	2. Determine questions you would like your children to answer	
	3. Schedule a time and day to go on the trip. Day: Time:	
	4. Check out place ahead of time if possible, online. Do they offer a place for a picnic? Area for kids to run?	
	5. Create a folder and label it field trips. Keep a list of places you've visited.	
	6. Go on the field trip.	
	7. Find the answers to questions.	
	8. Study some additional information.	
	9. Have the children draw or write about an interesting find during the trip.	
	10. Create a field trip notebook or photo book.	
	11. Make a list of vocabulary words for further study.	
	12. Additional Activities: Choose those of interest.	



Field Trip Guide

Pre-Planning the Trip:

Location: Name, address and directions:

Phone number and name of the contact person:

List goals and objectives:

Check on: Dates and Times available to visit:

Check time trip will take. Include travel time:

Check on costs:

Note discounts — ask if they have group discounts:

Check on specifications: Rules or restrictions:

Transportation arrangements:

Check on books pertaining to location. (Look on the Internet!)

Make a list of items to bring: Camera, video equipment, clothing items, money for meals, or bring lunch.

Use planning Sheets:



Field Trip Guide

<i>Planning the Trip:</i>
Where are you going?
Why? List goals and objectives:
Check on: Dates and Times available to visit:
Check time trip will take. Include travel time:
Ask for group Discounts: List costs:
List rules or restrictions:
Directions or address:
List of things to bring:
Send a thank-you note.

*Student Field Trip List Before
You Go*

Location of this trip:

What to do you expect to learn?

Does this relate to any subject you are currently studying?

Do research: Use the library, and encyclopedia, or Internet search:

Make a list of things to look for:

Make a list of questions you may have:

Make a list of rules:

Make a list of items to take:

Send a thank you note to your host.

Field Trip Guide

<i>Student Field Trip Memories</i>
Where did you go?
List three things you enjoyed:
What surprised you?
What would you like to know more about?
Would you recommend this place to others? Why or why not.

Field Trip Guide

<i>Student Field Trip Memories</i>	
Where did you go?	
What did you like?	
What surprised you?	
What would you like to know more about?	
Would you recommend this place to others? Why or why not.	



Field Trip Guide

Student Field Trip Memories

Where did you go?

List three things you enjoyed:

What surprised you?

What would you like to know more about?

Would you recommend this place to others? Why or why not.